

Director Guidelines / Agreement



Director Guidelines / Agreement

This Agreement made by _____ (name of prelim director) of _____ (address of prelim director) dated _____ day of _____ 2023, hereby state and agree as follows:

- Your preliminary age divisions should be close to the following:
 - **Age Divisions (GIRLS AND BOYS) (you do not have to do boys)**

Boys	0-18 months
Boys	19 months-3 years
Boys	4-7 years
Boys	8-11 years
Baby Miss	0-11 months
Toddler Miss	12-24 months
Wee Miss	2-3 years
Tiny Miss	4-6 years
Little Miss	7-9 years

 - STAR (Special Needs) All ages

Pre-teen Miss	10-12 years
Teen Miss	13-15 years (cannot be married)
Miss	16-19 years
Mrs.	20-100 years (must be married)
Modern	18-100 years (plus size)
Ms.	20-100 years (Ms. Can be divorced or single)
- You may award a queen to qualify for state, as well as your 1st and 2nd runners up as “*princess*” and “*duchess*”
- Other awards qualifying for state include: Civic or community service awards, Ambassador titles, Overall supreme titles, Humanitarian, and Sponsorship awards.
- If your qualifying title winner passes on her opportunity to attend state, you may offer that bid to the next in line. This will help keep your state numbers up and make sure your preliminary is well represented at the state level.
- Teen and Miss contestants **MUST HAVE NEVER BEEN MARRIED OR HAVE A CHILD.**
- At no time will it be permitted for a director to send their own sibling or direct relative to state representing **THEIR** pageant. Directors or children of directors may attend sate but must qualify through another preliminary.

- Contestants must advance from a “live” pageant. At no time may a director cancel their prelim and just nominate contestants in advance.
- Directors MUST submit their winners’ names and addresses to the state office within *14 days* (for January-July pageants) and *7 days* (for August-October pageants) of their pageant date.
- The Kentucky Festivals and AmeriFest logos may only be used with written consent from the state office, via email.
- You **MUST** submit your pageant date **yearly** online. Web updates to the state office is the sole responsibility of the director. We cannot keep the prelim list up to date without your help. Your turnout will be much more successful the longer we can promote it through the website.
- No single pageant may be a state preliminary for any other pageant system in conjunction with Kentucky or AmeriFest Festivals.
- Your entry fees are your decision. You set the entry fee, prizes, and so forth for YOUR pageant. “Typical” entry fee is \$50-275; along with optionals of hair, eyes, gown/dressed, smile photogenic. We encourage \$10 per optional OR all five optionals for \$30.
- State fee for a contestant is \$195 and the sole responsibility of the contestant to submit. Directors do NOT have to pay their fees. Contestant qualifying having the opportunity to earn their entry fees through sponsorship.
- Each qualifying contestant will receive their sate packed based upon the information the director submits. Make SURE you type or print clearly if mailing your list. Another option would be to submit through the website under the directors only link provided.
- You must require each contestant to fill out an entry form for your specific pageant which must include the name, age, date of birth, email, phone, and mailing address *AT A MINIMUM*. This is for your benefit and future contacts for other prelims you host. You want to always be able to make contact with past contestants for future events.
- Contestants MUST reside in the state of Kentucky in order to compete; contestants are permitted to attend other prelims within the state of Kentucky that ARE qualifying prelims for the Kentucky State Festival to be held in November (location and itinerary to be announced)
- We will award two top prizes for directors. The top two prizes from the state office will be decided based upon sate participation from your prelim. Top prizes may include designer handbags, spa packages, vacations, and more.
- At any given time if the State Directors are not happy with the Prelim Director regarding posting of the prelim which relates to social media (Facebook, Twitter, Instagram, Snapchat), there will be a warning via text and/or email. Prelim Director should not post anything negative regarding the KY and/or AmeriFest competitions. Prelim Director should be of good moral character. It is up to the Prelim Director if a contract needs to be signed between the titleholders and the Prelim Director. The State Directors have one in place if needed.
- Be sure to promote the newer, fastest growing age divisions within festivals. The Modern and Star (Special Needs) divisions are booming, and we cannot be more thrilled!
- HOLD HARMLESS – Kentucky and/or AmeriFest will not be responsible for any damages, lost items, and/or injuries in the production of your prelim as a Prelim Director. This includes Dianne Turner.
- If you attach your prelim to a festival located in the state of Kentucky, you must be sure that we are aware of the AmeriFest competition; you must be sure that the festival you attach yourself to is a prelim and the Prelim Director are aware that all winners will advance to the state/Kentucky competition and/or AmeriFest. This is your sole responsibility. The state directors can help with questions and guidance.

HAVE READ AND AGREE:

PRELIM DIRECTOR

STATE DIRECTORS

PRELIM DIRECTOR

STATE DIRECTORS

DATE: _____

DATE: _____

EXTRA TO REMEMBER:

- 1) The prelim must be held before October 15th of the same year as the state pageant to qualify for that year's state pageant. If it falls after this date, it will be considered a qualifying title for the next year's state pageant.
- 2) The prelim must have at least 2-3 judges (judges cannot know the contestants nor be family members of any contestants nor of you)
- 3) You decide the entry fee
- 4) You decide how to do the optionals (such as prettiest hair, eyes, gown, smile, photogenic); it is typically \$10 per optional or \$30 for all five.
- 5) These are the divisions for state and your pageant should be as close to this as possible:

Age Divisions (GIRLS AND BOYS) (you do not have to do boys or STAR contestants)

SESSION 1

Boys	0-18 months
Boys	19 months-3 years
Boys	4-7 years
Boys	8-11 years
Wee Miss	0-11 months, 12-17 months, 18-23 months & 2 years

SESSION 2

Little Miss	3 years, 4 years 5 years, & 6 years
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SESSION 3

Junior Miss	7 years, 8 years, & 9 years
STAR (special needs)	All Ages

SESSION 4

Pre-teen	10 years, 11 years, & 12 years
Teen	13 years, 14 years, 15 years, & 16 years

SESSION 5

Miss	17-19 years & 20-22 years
Ms.	23-39 years (divorced or single)
Mrs.	23-39 years (must be married)
Woman	40-55 (married or unmarried)
Elegant	56+
Modern	Miss 18-29 years, dress size 14+ & Woman 30+ dress size 14+

- 6) Below is how we do our preliminary pageant scoring, this is a suggestion but know we also do this scoring at State.

We crown the following in each age division:

Duchess	2 nd runner up
Princess	1 st runner up
Queen	winner

There is a humanitarian supreme for the individual who brings in the most items of a charity attached to the optionals.

These are also the following Supremes (we split these between ages 0-5 & 6+, state is per session):

Grand	Highest overall
Mini	2 nd highest overall score
Novice	3 rd highest overall score
Beauty	4 th highest overall score (added depending on # of contestants)
Personality	5 th highest overall score (added depending on # of contestants)

We do this in two sessions (broken down above)

There is NOT a supreme in each division; they are only awarded in the sessions

We usually do a morning sessions from 9 am – 12 pm for the birth to 6 years

We usually do an afternoon session from 2 pm – 4pm for the 7 and above

- 7) You are responsible for crowns and sashes.
- 8) The winners are responsible for their fees for the state and national competitions, not you. You guide them as the director.
- 9) There is a contract that you will sign; there is no fee to be a prelim in the KY State Festival competition.

10) ADDITIONAL:

No family member can be the auditor / tabulator

You cannot be the auditor / tabulator

You will need to find an emcee

You will need to find an auditor / tabulator

You will need to find the 2-3 judges (no family members and cannot be related to a contestant that includes: uncle, aunts, moms, dadas, grandparents, brothers, sisters, cousins). Judges should not be used in any other part of the pageant, this includes registration, crowning, etc. Judges should not “mingle” with contestants or contestants’ parents before the pageant.

Typically, we try to reimburse the 2-3 judges, the auditor and the emcee gas money (we typically give \$25 per, along with a bag of goodies/candies like the contestants)

** This contract can only be amended and/or revised by the State Director (Dianne Turner).

****THIS IS AN ALL-NATURAL PAGEANT; PLEASE REFER TO THE STATE GENERAL RULES PAGE FOR A BREAKDOWN**

*And do not forget to do good and to share with others, for with such sacrifices God is pleased.
Hebrews 13:16*